



Commonwealth Ports Authority

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NOTICE OF BOARD COMMITTEE MEETINGS

The Commonwealth Ports Authority hereby gives notice that there will be Board Committee Meetings on Tuesday, August 29, 2023, at 9:30 a.m. in the Aircraft Rescue & Fire Fighting (ARFF) Classroom located at the Airport Fire Station at the Francisco C. Ada/Saipan International Airport. The following items are on the agenda for the above-referenced meeting:

COMMITTEE AGENDAS

FINANCIAL AFFAIRS COMMITTEE

- I. **Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (July 28, 2023)**
- II. **Public Comments**
- III. **Old Business:**
 1. Audit Corrective Action Update
- IV. **New Business:**
 1. Fiscal Year 2024 Budget
 2. Supplemental Budget Request: Operational Expenses
 3. Supplemental Budget Request and Sanctioning: Rota Airport Drainage Improvements Construction Change Order 1
 4. Updated Financial Affairs Committee Report
 - a. Grants Report
 - b. Internal Auditor Report
- V. **Executive Session**
- VI. **Miscellaneous/Announcements**
- VII. **Adjournment**

AIRPORT FACILITIES COMMITTEE

- I. **Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (July 28, 2023)**
- II. **Public Comments**
- III. **Old Business:**
 1. Public-Private Partnership
 2. Master Concession
 3. Amelia Earhart Monument
- IV. **New Business:**
 1. Authority Concession Grant (CPA-RFP-005-23) Rota
 2. Tinian Advertising
 - a. Procurement Method
 - b. Determination of Scope
 - c. Evaluation Plan
 3. Updated Airport Facilities Committee Report
- V. **Executive Session (if needed)**
- VI. **Miscellaneous/Announcements**
- VII. **Adjournment**

SEAPORT FACILITIES COMMITTEE

- I. Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (July 28, 2023)**
- II. Public Comments**
- III. Old Business:**
 - 1. Ports Police Citation Enforcement
 - 2. Echo Dock
- IV. New Business:**
 - 3. Updated Seaport Facilities Committee Report
- V. Executive Session (if needed)**
- VI. Miscellaneous/Announcements**
- VII. Adjournment**

PERSONNEL AFFAIRS COMMITTEE

- I. Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (July 28, 2023)**
- II. Public Comments**
- III. Old Business:**
 - 1. Drug Policy
 - 2. Supervisor Evaluation/Desk Audit
 - 3. Contract Management Desk Audit/Performance Audit
- IV. New Business:**
 - 1. Updated Personnel Affairs Committee Report
- V. Executive Session (if needed)**
- VI. Miscellaneous/Announcements**
- VII. Adjournment**

All interested persons are welcome to attend and to submit written or oral testimony on the above agenda items. A time limit may be imposed. Video Conferencing is also available via Zoom. [Zoom link](#): Meeting ID: 898 0318 0837 Passcode: 573227

Kimberlyn King-Hinds
Airport Facilities Interim Chair

Ramon A. Tebuteb
Financial Affairs Chair

Pete P. Reyes
Seaport Facilities Chair

Joseph M. Diaz
Personnel Affairs Chair