

COMMONWEALTH PORTS AUTHORITY (CPA)

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CITIZEN CENTRIC REPORT FISCAL YEAR 2020

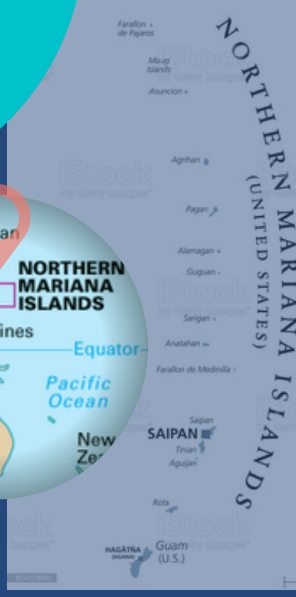
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Mission Statement

To develop air and sea navigation to and from the CNMI to its fullest potential.

WHERE WE ARE



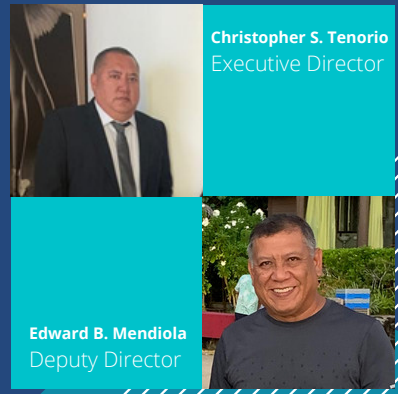
WHO WE ARE

The Commonwealth Ports Authority is an autonomous government agency that was established in 1981 by Public Law 02-48 and is responsible for all airports and seaports on three islands in the Northern Marianas; Saipan, Tinian and Rota.

As the gateway to the Marianas, CPA will work on maintaining, improving and developing its ports, as well as, partnering up with local businesses and government agencies to sustain the CNMI's major economy component- the tourism industry.

Board of Directors

- Kimberlyn King-Hinds, Chairwoman
- Roman T. Tudela, Vice Chair
- Thomas P. Villagomez, Secretary
- Joseph M. Diaz, Director
- Pete P. Reyes, Director
- Ramon A. Tebuteb, Director
- Barrie C. Toves, Director



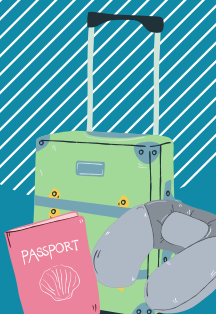
- ### DEPARTMENTS
- Accounting/Procurement
 - Administration/Human Resources/Lease Compliance/Engineering
 - Aircraft Rescue & Fire Fighting
 - Air Operations
 - Custodial
 - Terminal Maintenance
 - Ports Police
 - Port of Saipan
 - CPA Tinian
 - CPA Rota



EMPLOYEES

	AIRPORT	SEAPORT	TOTAL
SAIPAN	131	19	150
TINIAN	27	03	30
ROTA	23	02	26
TOTAL	181	24	206

as of September 2020





OUR PROGRESS

COMPLETION OF REPAIRS AT ARFF BURN PIT

The Burn Pit was damaged by Super Typhoon Yutu and because it was inoperable, CPA has been unable to certify our ARFF fire fighters on island and have had to send them to Hawaii and Guam for recertification. Now that it has been repaired, CPA is once again able to certify fire fighters from the Pacific Region.

CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

In April 2020, CPA received a 100% federal grant share of \$22 million from the Federal Aviation Administration to provide relief to airports affected by the COVID-19 pandemic. This grant has a 4-year performance period and will be used to fund debt service payments over the next three years and to cover operational expenses.

ROTA WEST HARBOR'S SMALL BOAT MARINA

CPA is working on replacing two finger piers for small boat operations which were not feasible at the Rota Commercial Port due to safety hazards.

COVID-19 MITIGATION PLAN

A mitigation plan was devised to protect port employees, tenants, operators and prepare the ports to conduct business safely. Measures such as the installation of signs, plexiglass on counters, markers for social distancing; sanitizing stations are spread out around the facility, enforcing the use of face masks in and around the facilities, as well as, increased sanitization and cleaning of the floors, counters and frequently touched areas.



PUBLIC-PRIVATE PARTNERSHIP- BEAUTIFICATION PROJECTS

CPA has partnered up with several private companies to beautify and brighten the airport vicinity. Special thanks goes out to Airport Operators Committee and the Rotary Club of Saipan.



Government Offices have also been very generous to donate their time and resources to assist CPA. We recognize the Offices of the Mayors of Saipan, Tinian and Rota and the DLNR Forestry for their continuous support in beautifying the port surroundings.

Thank you!

UPDATED RULES AND REGULATIONS

(AIRPORT, SEAPORT, PERSONNEL AND PROCUREMENT)

The Airport and Seaport Regulations were updated to include miscellaneous fees. Additions to the Terminal Tariff were made for small boat operations and to adjust wharfage rates, port entry, dockage and home port fees. The Procurement Regulations were streamlined and provisions were added for performance reports, Request for Proposal cancellations, awards, small purchases, amongst other things. The Personnel Regulations clarified issues on physical and medical examinations to determine whether an employee is "fit for duty" and added language on bullying, sick leave and discrimination and harassment.

EVENTS/ACTIVITIES



ARFF Graduation



Family Fun Day



Management Retreat

-Projects-

Saipan

COMPLETED:

- Replaced Air-conditioning units
- ARFF Station Repairs
- Replaced Terminal doors/windows
- Departure Terminal Smoking Room
- Purchase of Disabled Passenger Lift

ONGOING:

- Commuter Terminal demolition
- Air Traffic Control Tower Repairs
- Airport Roof Repairs
- Six Loading Bridges Replacements
- Perimeter Fence repairs
- Rotating Beacon Replacement
- Runway 07/25 Rehabilitation
- Runway 25 PAPI/REIL Installation
- Airport Master Plan/AGIS
- Incinerator Repairs
- Paving of Access Roads
- Saipan Harbor Master Plan Update
- Repairs to Delta Dock
- Seawater Pump

Rota

ONGOING:

- Airport Drainage improvements
- Canopy Roof replacement
- Airport Master Plan
- Replacement of two finger piers
- Expansion of Berth 2
- Seaport Perimeter Fence Replacement
- Backup Generator Installation
- Airfield Markings and Signage Replacement
- Apron Rehabilitation
- Airport Perimeter Fence replacement

Tinian

COMPLETED:

- Airfield Markings
- ARFF Rapid Refill

ONGOING:

- Perimeter Fence replacement
- ARFF Station Renovations
- Airport Advisory Station Office
- Airport Parking Expansion
- Airport repairs to flagpole, roof, air-conditioning units, conveyor system, windows and doors, floodlights and sign.
- Marina paving, construction of Boat trailer, pavilions & restroom.

OUR FINANCES

CPA is a self-sustaining, autonomous agency that generates revenues from port users to fund operating expenses, capital projects and debt service requirements. CPA also receives grants from the Federal Aviation Administration (FAA), the Department of Homeland Security (DHS), and the Department of Interior (DOI) to fund improvements throughout the ports.



AIRPORT

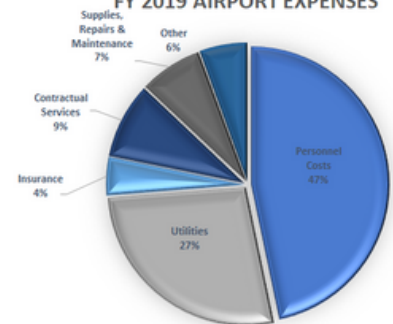
REVENUE	FY 2019
Aviation Fees	\$7,768,306
Non-Aviation Fees	\$5,713,291
TOTAL	\$13,481,596

FY 2019 AIRPORT REVENUES



EXPENSE	FY 2019
Personnel Costs	\$6,835,483
Utilities	\$3,958,066
Insurance	\$640,797
Contractual Services	\$1,302,788
Supplies, Repairs & Maintenance	\$1,074,188
Other	\$819,580
TOTAL	\$14,630,902

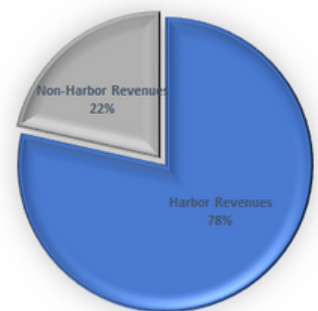
FY 2019 AIRPORT EXPENSES



SEAPORT

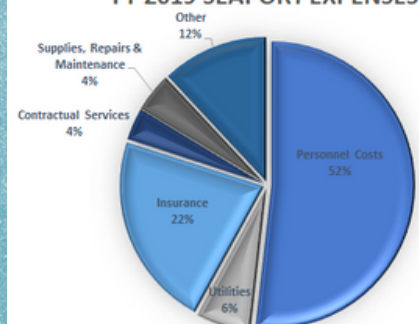
REVENUE	FY 2019
Harbor Revenues	\$6,924,100
Non-Harbor Revenues	\$1,899,324
TOTAL	\$8,823,424

FY 2019 SEAPORT REVENUES



EXPENSE	FY 2019
Personnel Costs	\$1,111,188
Utilities	\$132,521
Insurance	\$471,967
Contractual Services	\$76,829
Supplies, Repairs & Maintenance	\$95,604
Other	\$257,577
TOTAL	\$2,145,686

FY 2019 SEAPORT EXPENSES



OUTLOOK

CHALLENGES

COVID-19

The pandemic creates uncertainty and makes it difficult to create forecasts for budgeting purposes. At the onset of the pandemic, a reduction in flights and an increased demand for sanitizing chemicals, supplies and personal protective equipment made it difficult to obtain these items when they were urgently needed.

Loss of Airlines/Flights

Government travel restrictions and a decline in traveler's confidence lower demand in airline seats, forcing airlines to cancel flights. Passenger load decreased by 50% or more in order to meet social distancing requirements. The number of landings at the Saipan Airport has decreased by 95% from an average of 65 flights per week to three flights weekly.

Financial Constraints

Due to a significant drop in aviation revenue and port activities, austerity measures have been imposed.

- *Employees now work 16 hours less;
- *Salary Freeze- Despite good performance, no promotions or salary increases have been given to employees.
- *Hiring Freeze restricts the replacement of almost all positions.
- *A freeze has been imposed on travel outside of the CNMI.
- *Non-critical Trainings have been put on hold.

Ongoing Typhoon Repairs

CPA is still repairing damages caused by Super Typhoon Yutu and now, the Coronavirus has put an added strain because of manpower shortage and shipment delays of imported supplies and materials.

Concession Opportunities

Request for Proposals will be advertised for retail, car rental, food and beverage and advertising concessions on all three islands.

Public-Private Partnerships

CPA will be working with stakeholders for beautification projects.

Typhoon Repairs

Repairs will continue until all damages have been restored.

Alternative Energy

CPA is looking into installing solar panels as a way to lower operating costs.

Divert Airfield Projects

With the military build up, many seaport and airport projects will be pursued to support the military's mission. Most work will take place on the island of Tinian.

Standby Power Plants

CPA is working with the Commonwealth Utilities Corporation on identifying areas for CUC to install standby generators on Saipan and Rota to provide power to water wells and nearby villages in the event of a power outage.

WHAT'S NEXT



Firearms Recertification



ROTA



Tinian International Airport



Benjamin Taisacan Manglona International Airport (Rota)



Francisco C. Ada/Saipan International Airport



Tinian Harbor




Rota West Harbor



Port of Saipan

STAY connected

 Ports Authority
 www.cnmiports.com
 Saipan Tel. (670) 237-6500
 Tinian Tel. (670) 433-9294
 Rota Tel. (670) 532-9497

